December 2022

Application for registration or disposal of a legal or equitable interest in a small-scale title within the White Cliffs Mineral Claims District

# *Form SST11-WC Mining Act 1992*

# Lodgement information

For help with lodging this application or more information about small-scale titles in New South Wales, contact:

**Mining, Exploration and Geoscience**

Small-Scale Titles Team

Phone +61 2 6820 5200

Fax +61 2 6829 0825

whitecliffs@regional.nsw.gov.au

Note

* any reference to the '**Department**' in this form refers to **Regional NSW**

How to submit this form

Applications within White Cliffs Mineral Claims District

* **By email:** Send an electronic copy of your form, including any attachments, to whitecliffs@regional.nsw.gov.au
* **By mail:** Mail your form, including any attachments, to Mining, Exploration & Geoscience, Titles Assessment, PO Box 314, Lightning Ridge NSW 2834
* **By fax:** Fax your form, including any attachments, to +61 2 6829 0825
* **In-person:** Submit your form, including any attachments, at the Department Office, 41 Opal Street, Lightning Ridge, New South Wales.

Office hours are 9.30 am to 1.00 pm and 2.00 to 4.00 pm on Monday through Thursday, and 9.30 am to 1.00 pm on Friday

**© State of New South Wales through Regional NSW 2022**. The information contained in this publication is based on knowledge and understanding at the time of writing in December 2022. However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Regional NSW or the user's independent adviser.

Privacy statement

This information is collected by the Department for the purposes of assessing an application for an authorisation or an application associated with an authority as required by the *Mining Act 1992* or Mining Regulation 2016.

This information may also be used by the Department to comply with its public register and record-keeping requirements under the *Mining Act 1992* and Mining Regulation 2016, to confirm applicant details in the event that subsequent applications are made and to establish and maintain databases to assist the Department with its work generally.

Except for purposes required by law, your personal information will not be disclosed to third parties unless the disclosure is directly related to the purpose for which the information was collected, and the Department has no reason to believe you would object to the disclosure or you are reasonably likely to have been aware or have been made aware, that information of that kind is usually disclosed to that other person or body, or the Department believes on reasonable grounds that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life or health of the individual concerned or another person. You may apply to the Department to access and correct any personal information the Department holds about you if that information is inaccurate, incomplete, not relevant or out of date.

# When to use this form

**This form is to be completed by individuals or companies applying for registration or disposal of a legal or equitable interest in a small-scale title (mineral claim or opal prospecting licence) within the White Cliffs Mineral Claims District.**

It has been prepared in accordance with the requirements of [s218B](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.218B) and [s235F](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.235F) of the *Mining Act 1992* and the Mining Regulation 2016.

If there is insufficient room in any fields, please provide the information as an attachment.

# Important notes

Accompanying documentation

This application requires the small-scale title holder(s) to provide proof of identity documents such as a valid driver's licence. The proof of identity document must include your name, date of birth, address, photograph, and signature. If any details on your proof of identity document do not match the details provided in this form (e.g. address), then an explanation is to be provided.

Agents

If this application is lodged by an agent on behalf of the applicant(s), the Department will require written confirmation of the authority under which the agent operates and any limits of that authority. The agent will need to complete the declaration at the end of this form and supply written evidence of their appointment ([cl97](http://www.legislation.nsw.gov.au/%23/view/regulation/2016/498/part10/sec97) of the Mining Regulation 2016).

Next steps

Once your application has been received, it will be considered and may be granted or refused by the Secretary. The Department will notify you in writing of the outcome of your application.

1. Small-scale title details

Please select appropriate small-scale title and provide details:

|  |
| --- |
| Small-scale title details  |
| [ ]  Mineral Claim | Number(s):       |
| Holder name(s):       |
| Australian Company Number (if a company):       |
| [ ]  Opal prospecting licence | Number(s):       |
| Holder name(s):       |
| Australian Company Number (if a company):       |

Additional small-scale title holders

If there are additional holders of the small-scale title, please provide their name as an attachment. The attachment must include all the details that are requested in the small-scale title table above.

 [ ]  Yes, I have attached additional holder details

1. Details of the person or company creating or disposing of the interest

|  |
| --- |
| 1st Applicant details |
| Name or company name  |      [ ]  Proof of identity document (e.g. valid driver's licence) is attached |
| Date of birth (if a person) |       |
| Australian Company Number (if a company) |      [ ]  ASIC Certificate of Registration of a Company is attached (for new companies only) |
| Name(s) of all company directors (if a company) |       |
| Contact person (if a company) |      [ ]  Proof of identity document (e.g. valid driver's licence) is attached |
| Contact phone |       |
| Contact email |       |
| Street address (Registered street address for a company) |       |
| Postal address | [ ]  Same as above |
|       |
| My preferred contact method1 | [ ]  Email | [ ]  Mail |

1Note: The Department's preference is for email communication to customers

|  |
| --- |
| 2nd Applicant details |
| Name or company name  |      [ ]  Proof of identity document (e.g. valid driver's licence) is attached |
| Date of birth (if a person) |       |
| Australian Company Number (if a company) |      [ ]  ASIC Certificate of Registration of a Company is attached (for new companies only) |
| Name(s) of all company directors (if a company) |       |
| Contact person (if a company) |      [ ]  Proof of identity document (e.g. valid driver's licence) is attached |
| Contact phone |       |
| Contact email |       |
| Street address (Registered street address for a company) |       |
| Postal address | [ ]  Same as above |
|       |
| My preferred contact method1 | [ ]  Email | [ ]  Mail |

1Note: The Department's preference is for email communication to customers

Additional applicants

If there are more than two applicants, please attach their names and contact details. The attachment must include all the name and contact information that is requested in the applicant details table above.

[ ]  Yes, I have attached additional applicant details

1. Creating or disposing of a legal or equitable interest

Note: Under [s218B(3)](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.218B) and [235F(3)](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.235F) of the *Mining Act 1992*, an application for registering a legal or equitable interest must include documentary evidence of the legal or equitable interest concerned.

* 1. Are you creating or disposing of a legal or equitable interest?

Please nominate the option being undertaken:

[ ]  I am creating a legal interest

[ ]  I am creating an equitable interest

[ ]  I am disposing of a legal interest

[ ]  I am disposing of an equitable interest

* 1. Have you attached documentary evidence of the creation or disposal of the legal or equitable interest?

Note: Documentary evidence includes a certified copy of the instrument.

[ ]  Yes, I have attached documentary evidence

1. Fee payment

The application fee is under [Sch 9](https://legislation.nsw.gov.au/view/html/inforce/current/sl-2016-0498#sch.9) of the Mining Regulation 2016. The fee payment amount to be collected is listed in the table below:

|  |  |
| --- | --- |
| Payment item | Payment amount |
| Application fee for the registration of a legal or equitable interest for a mineral claim  | $0  |
| Application fee for the registration of a legal or equitable interest for an opal prospecting licence  | $65  |
| Application fee for disposal of legal or equitable interest for a mineral claim or opal prospecting licence  | $0 |

* 1. Select your payment method

|  |  |
| --- | --- |
| Select | Payment Method |
| [ ]  | Cash |
| [ ]  | Credit card\* (enter details below) |
| Payment amount\* | $      |
| Type of card\* |       |
| Cardholder's name: |       |
| Card number: |       |
| Expiry date (mm/yy): |       |
| \*Credit card merchant fees apply to all credit card payments and will be added to the payment amount at the following rates:Visa & Mastercard: 0.4% Amex: 1.4% |

1. Checklist of items to be included with this application

Note: The two checklists below are to be completed by the applicant prior to signing the declaration.

|  |  |  |
| --- | --- | --- |
| Mandatory items to be attached to the application | Yes | Reference |
| Proof of identity document (e.g. valid driver's licence) | [ ]  | Question 2 |
| Documentary evidence of the legal or equitable interest concerned (i.e. a certified copy of the instrument) | [ ]  | Question 3.2 |

|  |  |  |  |
| --- | --- | --- | --- |
| Items to be attached to the application if applicable  | Yes | N/A | Reference |
| For companies, ASIC Certificate of Registration, if not already provided  | [ ]  | [ ]  | Question 2 |
| Additional applicant details and proof of identity document (e.g. valid driver's licence) | [ ]  | [ ]  | Question 2 |
| Additional applicants' declaration  | [ ]  | [ ]  | Question 5.1 |
| For agents only, written evidence of appointment and proof of identity document (e.g. valid driver's licence) | [ ]  | [ ]  | Question 5.2 |

1. Declaration
	1. Applicant(s) (individual or company)

Each applicant (or authorised agent of a company) must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand, under the Crimes Act 1900 NSW [Part 5A](https://legislation.nsw.gov.au/view/html/inforce/current/act-1900-040#pt.5A), that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section [378C](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.378C), any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* (For companies only) I declare that I am authorised to complete and lodge this application

|  |
| --- |
| 1st Applicant details |
| Name or company name |       |
| Contact person and their position (for companies only) |       |
| Date |       |
| Signature | 1st Applications Signature |

|  |
| --- |
| 2nd Applicant details |
| Name or company name |       |
| Contact person and their position (for companies only) |       |
| Date |       |
| Signature | 1st Applications Signature |

Additional small-scale title holders

If there are more than two holders of the small-scale title, please provide their signed declaration as an attachment. The attachment must be a copy of this page that the additional holders have filled in their name, date, and signed.

[ ]  Yes, I have attached a signed declaration for additional holders

* 1. Agent authorised to act for the applicant(s) (if applicable)

Note: As the holder of a small-scale title, you can appoint an agent if desired. An agent can lodge an application on your behalf. You will need to provide written notice that you have appointed a person as your agent.

The authorised agent must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand, under the Crimes Act 1900 NSW [Part 5A](https://legislation.nsw.gov.au/view/html/inforce/current/act-1900-040#pt.5A), that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section [378C](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.378C), any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* I declare that I am authorised to complete and lodge this application

|  |
| --- |
| Agent details |
| Name |      [ ]  Proof of identity document (e.g. valid driver's licence) is attached  |
| Contact phone |       |
| Contact email |       |
| Street address |       |
| Postal address | [ ]  Same as above      |
| My preferred contact method1 | [ ]  Email | [ ]  Mail |
| Evidence of appointment as an agent | [ ]  I have attached a written notice by the applicant of my appointment as their agent |
| Date: |       |
| Signature | Agent Signature |

1Note: The Department's preference is for email communication to customers

# Office use only

|  |
| --- |
| Application received |
| Time:       | Date:       |
| Officers name:       |
| Signature: Agent Signature |
| Application processed  |
| Registration or disposal has been [ ]  granted or [ ]  refused  |
| Date:       |
| Officers Name:       |
| Signature: Agent Signature |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Fees | Amount | Receipt number | Receipt date | Payment method  |
| Application fee for the registration of legal or equitable interest in opal prospecting licence | $65 |       |       | [ ]  Cash [ ]  Card |
| Publication (if applicable) | $      |       |       | [ ]  Cash [ ]  Card |
| Total amount | **$**      |       |       |  |

Document control

Approved by: Executive Director, Assessments and Systems under delegation from the Minister administering the *Mining Act 1992*.

CM9 Reference: RDOC22/259088

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| --- |
| Amendment schedule |
| **Date** | **Version #** | **Amendment** |
| July 2020 | 1.0 | New format for Regional NSW. Form updated to reflect new Departmental name and branding, and updated links. |
| December 2022 | 2.0 | Form review and rebranding. |