

23 August 2024

Underground mine supervisor of underground mines other than coal mines

Prerequisites and oral exam details

1. Prerequisites

An application for examination must be accompanied by evidence that you have the following:

Prerequisite	Requirement
Tertiary or vocational qualification	<p>Any one of the following:</p> <ul style="list-style-type: none">• Bachelor of Mining Engineering issued by an Australian university, or• RII50215 - Diploma of Underground Metalliferous Mining Management issued by a registered training organisation, but only if you have completed the elective units prescribed for the Certificate IV qualification below in your qualification or separately (the superseded qualification RII50213 Diploma of Underground Metalliferous Mining, or other equivalent superseded qualification is acceptable), or• RII40320 Certificate IV in Underground Metalliferous Mining Operations issued by a registered training organisation (the superseded equivalent qualification RII40315 Certificate IV in Metalliferous Mining Operations (Underground), or other equivalent superseded qualification is acceptable). You must have completed the following electives (or superseded equivalent) from the qualification or separately to satisfy the requirements:<ul style="list-style-type: none">— RIIRIS402E - Carry out the risk management processes, and— RIIUND401E - Apply and monitor the ventilation management plan, and

Prerequisite	Requirement
	<ul style="list-style-type: none"> – RIIWHS403E - Apply the work health and safety management plan, and – RIIBLA401E Manage blasting operations (required from 1 January 2019). <p>If you hold a qualification/unit of competence that is not specified as a prerequisite, refer to Fact sheet - Recognition of qualifications and units of competence.</p>
Practical experience	<p>A minimum of three years practical underground mine other than coal experience, including:</p> <ul style="list-style-type: none"> • a minimum two years being present: <ul style="list-style-type: none"> – with 1 year 4 months at an extraction face during production or development works and – during other mining activities <p>(this must be included in the three years of experience required above)</p> <ul style="list-style-type: none"> • a minimum of six months experience in leading, supervising or co-ordinating workers involved in underground mining activities other than coal. <p>Your experience must be verifiable and/or signed off by a supervising manager who held a Mining Engineering Manager of underground mines other than coal mines practising certificate at the time of your employment (or an interstate equivalent or relevant). Refer to the Guide: Applying for a certificate of competence for more details.</p>
Emergency preparedness unit	<p>RIIERR404D - Apply and monitor underground metalliferous mine emergency preparedness and response systems, issued by a registered training organisation</p> <p>The superseded unit RIIERR404A Apply and monitor underground metalliferous mine emergency preparedness and response systems, or other equivalent superseded unit number is acceptable.</p> <p>* systems, or other equivalent superseded unit number is acceptable.</p>

Prerequisite	Requirement
	<p>If you hold a qualification/unit of competence that is not specified as a prerequisite, refer to Fact sheet - Recognition of qualifications and units of competence.</p>
Portfolio of evidence	<p>You must attach the following documents as evidence of your competence which must be relevant to the function. Your name must be in the document as evidence you were involved. If not, then you must have your supervisor/manager sign off the document confirming your involvement or attach another document confirming eg email. You may attach multiple documents to provide sufficient evidence:</p> <ul style="list-style-type: none"> • Risk assessment - a copy of a WHS risk assessment that you were involved in at your mine during the last three years • Workplace inspection - a copy of a WHS workplace inspection, task observation or audit, that you carried out and documented for your mine in the last three years • Review of principle hazard management plan or control plan - evidence, such as a report, of your involvement in reviewing a principal hazard management plan or control plan at your mine • Shift handover report, shift work plan or compliance report - a copy of a WHS shift handover report, shift work plan or compliance report that you completed in the last six months. For a shift handover report, the document must include your name and role. • Delivery of workplace training program - evidence of a WHS related training program in a mining or related field that you were involved in developing and delivering for workers in full or part of it at your mine (eg. toolbox talks, shift or work group briefings). As an alternative a completed sign on list of attendees may be provided, with your name on it as the trainer, as evidence that you delivered it. • Safe work procedure or related document for standard setting - a copy of a safe work procedure or related document for standard setting (eg. work instruction, work order job detail) that you actioned at your mine during the last five years <p>For more information about portfolio requirements refer to the Portfolio requirements: certificate of competence examination process</p>
Identity verification	<p>Refer to the Factsheet: Certifying documents and verifying identity</p>

2. Oral examination details

The oral examination will relate to the implementation and management of safety management systems, ANTS (Associated Non-Technical Skills) and management of emergency events.

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